

Walsall Governors Support and Development Team Services

Summary Sheet 2017-18

Training and Advisory Service

Includes:

- **Core Training Programme** delivered at the Education Development Centre (EDC)
- **Governors' induction package** includes face to face sessions and an extended online support for the first 12 months. Followed by the Developing Governor Skills course
- **Chairs and Clerks training** includes Chairs training, Clerks training to develop outstanding clerking and termly Chairs and Clerks briefings.
- **One free In School training session**
- **Advisory Service** includes Standard governing body NGA membership and advice from the Governor Support Team.
- **E-Learning (GEL)** Giving governors access to 41 modules.

Pricing:

School	Price
Nursery	£730.00
Primary (Inc. Special)	£870.00
Secondary (Inc. Special)	£1010.00

Pricing for non-members:

Single attendance up to a 2 hour session:	£80.00
Single attendance at a day course:	£140.00
Additional whole governing body course:	£310.00

NEW Cluster based training is available on request, additional charges apply for this service, please contact Governor Support for further details on 01922 652889

NB: schools buying into the training SLA are entitled to one free 'in-school' training session which can be used as a cluster training session, providing all schools attending the session buy into the training and advisory service level agreement. Schools not buying the SLA will be charged at the non-members rate.

Professional Clerking Service

Pricing:

Prices are based on clerking of 9 meetings (based on 2 hours per meeting).

School/ Setting	9 Meetings	Extra Meeting members only	Non members price per meeting
Nursery	£2500	£270	£300
Primary Inc. Special School	£2800	£280	£340
Secondary Inc. Special School	£3400	£300	£410

NB: If you require fewer than 9 meetings or further details please contact the Governor Support Team on 01922 652872.

NB: Terms and conditions apply for all services please refer to the Governor Support and Development Team traded services booklet.

Copying costs:

- Our fees include preparation and distribution of calling papers via email, unless requested otherwise, in which case the following charges will apply:
- Black and white copying and postage, this includes: agenda, previous minutes, committee minutes, will be charged at £2.00 per governor per meeting and colour copies will be charged at £3.50 per governor per meeting.

NB: charges apply for copying additional documents e.g. Head teacher's report, policies etc. Black & white copying - 5p per side, colour 10p per side.

Meetings exceeding 2 hrs:

- Will incur an additional charge of £25 per 15 minutes (or part thereof).

Inquorate meetings cancelled / re-scheduled Meetings:

- Inquorate meetings cancelled / re-scheduled in advance after the calling papers have been distributed will be charged at £50. Inquorate meetings where the Clerk has attended will be charged in full. The Clerk will be happy to take notes.

Clerking and coordinating Head / Deputy Teacher Appointments

The process includes the following::

- Clerking of the first meeting (selection panel meeting).
- Preparation of draft documentation including job description, person specification and advert.
- Finalising documentation for placing with advertising agencies (TES, Walsall Authority and West Midland jobs).
- Collating and anonymising applications for panel.
- Preparation of papers for shortlisting and producing packs for the selection panel.
- Writing to successful/ unsuccessful candidates and requesting for references.
- Clerking of ratification meeting.

Pricing:

Members: £750.00

Non-members: £850.00

External Review of Governance

Core activities include:

- An evaluation of governance through documentation including minutes of meetings, data analysis and website compliance.
- Face to face conversations with governors based on what the papers suggest about the governance of the school.
- A written report giving an evaluation of governance aligned with Ofsted expectations of governance and the newly published Competency Framework for Governance published by the Department for Education.
- Unambiguous recommendations for development and the highlighting of good practice. Includes a 2 hour development session to embed an improvement plan.

Pricing:

The price will be £880.

Contact Us:

Governor Support - General Enquires

email: govsupport@walsall.gov.uk